# 1   SYLLABUS
## (ASCA) (14Months)
## Advanced Studies in Computer Application.
### (Operating System Windows 10)

1. Computer available courses
2. Computer Parts
3. CPU parts
4. Parts of desktop
5. Windows
6. Keyboard
7. Input devices
8. Symbols  Keyboard
9. F1 TO F12 Function key
10. Mouse
11. What Are the Different Types of mouse
12. Computer-monitors
13. Computer output devices
14. What is the difference between save, save as, cut copy, file folder
15. Computer types
16. Characteristics of computer
17. computer memory
18. computer rom
19. computer ram
20. computer memory units
21. computer generation
22. computer motherboard

23. computer cpu
24. computer data
25. computer software
26. computer hardware
27. computer operating system
28. computer number system
29. computer number conversion
30. computer ports
31. Paint
32. Notepad
33. WordPad
34. Dos
35. MS word 2016
36. MS excel 2016
37. MS PowerPoint 2016
38. Adobe Photoshop CS2
39. PageMaker 7
40. Data Entry operator (Free)
41. DTP (Free)
42. Tally ERP9 (Free)
43. Typing master 10(Free)
44. Internet
45. HTML
46. C
47. C++